

**PDF in Healthcare  
Working Group Meeting  
Meeting Minutes**

**July 23, 2007**

Call Logistics / Details:

**Monday – July 23, 2007**

2:00 PM ET 11:00 AM PT

Phone Conference - 1-888-7428686 1-303-9282600

Conf ID# 5991077

**Meeting Minutes - Monday, July 23, 2007**

**Sub-Committee Chairs:**

Technical Team John Colang/Steve Waldron  
 Project Mgmt. Team Rick Benoit/Betsy Fanning/Mel Warfel  
 Security Team John Calder  
 Marketing Team Rick Benoit/David Kibbe  
 Authoring Team John Colang

<b>Attendees: Name</b>	<b>Email</b>	<b>Present</b>
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**Meeting Minutes and Agenda:** Steven Waldren made a motion to approve this meeting's Agenda, which has been amended to add one discussion point under Old Business; Deborah Kohn seconded the motion. This meeting's amended Agenda stands approved. Elizabeth Currier made a motion to approve the last meeting's Minutes, which were revised based on input from Rick Benoit; Lory Wood seconded the motion. The last meeting's revised Minutes (July 9, 2007) stand approved.

**New Member Introduction:** None

**Notes from the meeting dated Monday – July 23, 2007:**

#### I. PDF Healthcare Best Practices Guide (BPG)

- **Status / Updates –**
  - Last week a PDF Healthcare sub-group had a good discussion with one negative BPG balloter. Specifically, this balloter had issues with a) the BPG Introduction – based on proposed edits to the Introduction, the balloter would change his vote to affirmative; b) key, mandatory ASTM headers (e.g., scope statement, etc.) – based on inclusion of these headers into the BPG, the balloter would change his vote to affirmative.
  - PDF Healthcare has not broken any ASTM rules. If it appears as such, it is only because AIIM started the project prior to ASTM's involvement.
  - Discussions with other negative BPG balloters soon will be scheduled.
  - The BPG "process" (i.e., completing negative balloter discussions, etc.) will consume the month of

August.

## II. PDF Healthcare Implementation Guide (IG)

### • Status / Updates

- Melonie Warfel has concerns about redundancies in the current IG version. She has requested more IG editing. She will work with Anatole Matveief on this when both return from vacation.
- If additions are needed, send them to Melonie and / or Anatole.
- The Working Group can review the IG version that John Colang distributed on July 20. However, it is expected that soon other changes will be made to that version.

## III. Marketing Subcommittee and Other Subcommittees

### • Status / Updates

- No Subcommittees have met since the last meeting.

## IV. Proof of Concept Opportunities (possibly to be used for TEPR 2008)

### • Per Tom Eberle

- Lane County (OR) Health Information Exchange (HIE) Project - Recently Tom met with this group. Ken Miller is involved with this group regarding a low income population and HIE project. There is potential for and interest in a PDF Healthcare implementation.
- Other potential PDF Healthcare implementations –
  - San Diego Medical Society
  - Northern Illinois Family Practice Physicians
- Send any examples of use cases and ROIs to the Marketing Subcommittee and / or Tom Eberle.

### • Question / Answer

- Q - What about international opportunities?
- A - Per Betsy Fanning, there are no restrictions for international adoption of PDF Healthcare. However, the goal now is to publish the BPG and IG.

### • Question / Answer

- Q – What about Integrating the Healthcare Enterprise (IHE) involvement? The PDF/A standard is used by IHE. Is IHE a competitor of PDF Healthcare?
- A – IHE’s similar profile has not been well-received / recognized by the healthcare information technology (HIT) community. IHE is not a Standards Development Organization (SDO) and, instead, publishes IGs based on existing standards.

### • Question / Answer

- Q – Regarding potential use cases with HIEs, if PDF Healthcare is used as the “envelope” to transport medical information, how will structured data / reports (e.g., lab result data / reports) remain as structured data for a) embedding into physician office / hospital EMRs and/or b) data manipulating and querying?
- A – The IG contains a section on importing / exporting XML data into EMRs and / for data manipulating and querying via CCR XML, HL7 CDA, and rigid attention to security provisions.

### • Question / Answer

- Q – What about using XBRL?
- A – AllIM is looking at XBRL regarding all content management, not just for financial content.

## V. Other Old Business

- **Agenda Add-on Discussion Point –**

- John Calder does not know how prepositions (such as “IN” or “FOR”) got inserted in the name “PDF Healthcare” in the BPG, IG, potential Press Releases/FAQs, etc.
- Betsy Fanning will check with AIIM’s Technical Editor to remove all such prepositions.
- John Calder made a motion that all PDF Healthcare documents, communications, etc., strike all prepositions in the name “PDF Healthcare”. Tom Sullivan seconded the motion. The motion stands approved.

**VI. New Business**

- **None**

**Next Meeting Date / Time –**

- Monday, August 6, 2007 at 2:00 pm ET; 11:00 am PT

**Summary and Next Steps:**

**High Level Milestones**

**Timelines Remaining**

**Outstanding Tasks**

Issue BPG ballot with revisions to Working Group	By August, 2007	<b>AIIM</b>
Return ballot to AIIM	By ???, 2007	<b>PDF Healthcare Working Group</b>
Finalize Implementation Guide	By August ??, 2007	<b>Anatole Matveief John Colang</b>
Develop and review proposed press release for pub date	By August 15, 2007	<b>AIIM and Marketing Subcommittee</b>
Review FAQs	By August 15, 2007	<b>Marketing Subcommittee</b>