

**PDF in Healthcare
Working Group Meeting
Meeting Minutes**

August 20, 2007

Call Logistics / Details:

Monday – August 20, 2007

2:00 PM ET 11:00 AM PT

Phone Conference - 1-888-7428686 1-303-9282600

Conf ID# 5991077

Meeting Minutes - Monday, August 20, 2007

Sub-Committee Chairs:

Technical Team John Colang/Steve Waldren
 Project Mgmt. Team Rick Benoit/Betsy Fanning/Mel Warfel
 Security Team John Calder
 Marketing Team Rick Benoit/David Kibbe
 Authoring Team John Colang

Attendees: Name	Email	Present
Will Abbott (CVS Pharmacy)	JWAbbott@cvs.com	
Ari Alpert (Mass Medical Society)	aalpert@mms.org	
Robert Barker (Next Gen)	rbarker@nextgen.com	
Scott Barclay (CVS Pharmacy)	sabarclay@CVS.com	
Rick Benoit (Intel)	richard.d.benoit@intel.com	excused
Edmond Billings (Voice of the Physician)	edmund@voiceofthephysician.com	
John Calder (Generator)	john@generatorllc.com	x
Ed Chase (Adobe)	chase@adobe.com	x
Nainil Chheda (eClinicalWorks)	nainil.c@eclinicalworks.com	
John Colang (Intel)	john.e.colang@intel.com	excused
Ken P. Caskenette (Medirex)	kenc@medirexsys.com	x
Elizabeth Currier (Medirex)	elizabethc@medirexsys.com	x
Ebony Downtin (AIIM)	edowntin@aiim.org	x
Tom Eberle (Intel)	thomas.m.eberle@intel.com	x
Betsy Fanning (AIIM)	bfanning@aiim.org	x
Adrian Gropper (MedCommons)	agropper@medcommons.net	x
Juanita Hickman	juanitah@ascentpartners.biz	
Bryan Hobbs (Intel)	bryan.hobbs@intel.com	
Beth Hurter (CapMed)	bhurter@capmed.com	
Cari Jansen (SureScripts)	listmail@carijansen.com	

Aditi Jariwala (SureScripts)	Aditi.Jariwala@surescripts.com	
David Kibbe (AAFP)	kibbedavid@mac.com	x
Deborah Kohn (Dak Systems Consulting)	dkohn@daksystcons.com	x
Jim Kragh (Good Health Network)	Kragh@ghnet.us	x
Mike Komadina (epocrates)	mkomadina@epocrates.com	
David Luce (Schering-Plough)	david.luce@spcorp.com	
David McCallie (Cerner)	Dmccaliie@cerner.com	
Anatole Matveief (Adobe)	amatveie@adobe.com	excused
Ken Miller (Solventus)	ken.miller@solventus.com	
Jeff Morrill (PointnClick)	Jmorrill@pointnclick.com	
Indu Subaiya	Indu.subaiya@gmail.com	
Joseph Schneider (AAP)	drjoes@pol.net	
Dmitry Shalimov (Capmed)	dshalimov@capmed.com	
Dan Smith	dsmith@astm.org	
Dana Stone (Independent)	danastone9@msn.com	x
Tom Sullivan (DrFirst)	Sullivan@massmed.org	
David Tan (PointNClick)	dt@pointnclick.com	
Mike Toomey (MEDecisions)	michael.toomey@medecision.com	
Steve Waldren (AAFP)	swaldren@aafp.org	
Bill Walton	bill.walton@yourtimematters.com	
Melonie Warfel (Adobe)	mel@adobe.com	x
Lory Wood (Good Health Network)	Wood@ghnet.us	x
Terry Zagar (Northrop Grumman)	terry.zagar@ngc.com	
Zukerman, Alan	aez@georgetown.edu	

Meeting Minutes and Agenda: David Kibbe made a motion to approve this meeting's amended Agenda; Melanie Warfel seconded the motion. This meeting's amended Agenda stands approved. Ken Caskenette made a motion to approve the last meeting's Minutes; David Kibbe seconded the motion. The last meeting's Minutes (August 06, 2007) stand approved.

New Member Introduction: None

Notes from the meeting dated Monday – August 20, 2007:

OLD BUSINESS

I. PDF Healthcare Best Practices Guide (BPG)

- **Status / Updates –**

- Melonie Warfel and Ed Chase (Adobe) summarized the outcome of another representative Working Group conference call with another negative BPG balloter. Once a few, high-level changes are made to the BPG, the group feels comfortable that this balloter will move forward with a positive vote.

For example:

- Add a statement that the most recent version of PDF be deployed or that the user create files based on the viewer version of the intended audience (i.e., make sure the reader and writer

- are compatible for interoperability purposes).
- Add a statement to clarify the use of policies/procedures and / or security issues vis-à-vis Javascript.
- Include existing ISO security standards either as reference material or in a bibliography. (John Calder will be sent Page 15 to review / add clarifying text.)
- Warfel, Chase, etc., will be listing / distributing all suggested BPG changes in a Word document once all the BPG objections have been gathered.
- Representative Working Group members are getting ready for the final negative balloter conference call with representative HL7 members (6-8 people). A 2 – 3 hour call is expected, and the call will be scheduled within 2 weeks.
- David Kibbe reminded the PDF Healthcare Working Group that although it is not the best option, the Working Group can move forward with comments of negative persuasion.

II. PDF Healthcare Implementation Guide (IG)

• Status / Updates

- Warfel received Adobe approval to pay an outside vendor to edit the IG. However, it was decided that AIIM's technical editor would be responsible for this task.

III. Marketing Subcommittee and Other Subcommittees

• Status / Updates

- A DRAFT Press Release has been forwarded to the Marketing Subcommittee for review. Soon Warfel will schedule a Marketing Subcommittee meeting to discuss this.
- Due to vacations, etc., no other Subcommittees have met.

NEW BUSINESS

IV. Submitted by Lory Wood: Comments from technical experts regarding use of PDF by spammers to spoof filters

- Chase reported that Adobe is aware of new PDF spamming attempts. However, anti-virus vendors, ISPs, etc., are monitoring this and implementing new filter software.
- It was decided that information such as the use of digital signatures on a PDF attachment (server certification) to positively identify sources of documents was not necessary for the BPG, but perhaps would be included in the IG.

V. Submitted by Deborah Kohn: Two Proof of Concept Opportunities (possibly to be used for TEPR 2008)

- AAFP's two-year pilot project (TransforMED) using EHRs/PHRs: Kibbe will ask members of this project if there is any interest in PDF Healthcare.
- Retail Clinics / AeroClinics: Kibbe reported that all are encouraging continuity of care via the CCR and would be excellent candidates for Proof of Concept Opportunities. Kibbe will contact members of these initiatives.

VI. Submitted by David Kibbe: A Proof of Concept Opportunity – International re: Medical Tourism

- www.consumerhealthworld.com
- Conference December 3 – 5, 2007 regarding the exchange of healthcare information between countries.
- Opportunity for PDF Healthcare as International Best Practices.
- Contact Kibbe if interested.

VII. Submitted by John Calder: Update on Google / Microsoft healthcare information efforts

- Kibbe reported that there is a lot of public information regarding the recent Google / Microsoft efforts, especially via blogs.
- Both companies view healthcare information as opportunities for establishing health URLs, search criteria, etc.
- It was recommended that Working Group members evangelize PDF Healthcare to these companies.
- It was decided that this topic be moved to the Marketing Subcommittee for additional discussion.
- Adrian Gropper provided links to blogged releases of potential Google screens and Microsoft's SDK for building APIs into health records (a health user interface).

VIII. Submitted by Betsy Fanning: AIIM 2008 Call for Abstracts

- <http://cfp.questex.com/callforpapers/> Extended deadline is September 10, 2007.
- Conference March 3 – 6, 2008
- If PDF Healthcare Working Group is interested in presenting at AIIM 2008 (similar to TEPR), an end-user must be part of the presentation and submission of abstracts closes on Monday, August 27.

Next Meeting Date / Time –

- Monday, September 17, 2007 at 2:00 pm ET; 11:00 am PT

Summary and Next Steps:

High Level Milestones

Timelines Remaining

Outstanding Tasks

Issue BPG ballot with revisions to Working Group	By August, 2007	AIIM
Return ballot to AIIM	By ???, 2007	PDF Healthcare Working Group
Finalize Implementation Guide	By August ??, 2007	Anatole Matveief John Colang
Develop and review proposed press release for pub date	By August 15, 2007	AIIM and Marketing Subcommittee
Review FAQs	By August 15, 2007	Marketing Subcommittee