

PDF Healthcare Core Team Meeting
Meeting Minutes
John Colang

January 21, 2008

Call Logistics:

Monday Jan 21st, 2008
 2:00 PM EST 11:00 AM PST
 Phone Conference - 1-888-7428686 1-303-9282603
 Conf ID# 5991077

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Meeting Minutes and Agenda: Rick Benoit covered chairing the meeting for Betsy Fanning. David Kibbe and Elizabeth Currier approved the meetings. Tom Sullivan and Deborah Kohn approved the agenda.

New Business: Rick Benoit gave an update on ASTM, we are complete with balloting reviews. Feb 1st will be the official ASTM approval date. Betsy has to present the ballot to the AIIM review board. This process takes about 3 weeks. Approval is pending and should happen without incident. Once AIIM finishes preparing their version for publication, both organizations will post and publish the document around February 1, 2008. Voting process is complete.

Both organizations will post and make the Best Practice Guide available as pay per view downloads. Rick Benoit will check with Betsy Fanning from AIIM in follow up as to charges from AIIM and Dan Smith as to charges from ASTM.

Implementation Guide is in Betsy Fanning's hands. Anatole Matveief gave an update to make sure the latest changes in the Implementation Guide were present and updated according to changes. Her next steps are to send it out to the membership for everyone to read. Document is in its final layout form and will be circulated to the entire PDF in Healthcare membership for feedback and approval. We are not looking for major revision feedback but certainly we want to know about any ambiguous or erroneous statements. Members will be asked to send that feedback to Betsy Fanning at AIIM after the document is sent for approval.

Press Release: Make sure any quotes are sent to Betsy Fanning at AIIM. John Calder suggested we aggressively market and advertise PDF in Healthcare. He suggested a concerted effort to get this out to the public. Adrian Gropper suggested perhaps opening a public website where vendors could post offerings. Rick Benoit suggested the marketing committee look at some additional public awareness.

TEPR: Rick Benoit mentioned that TEPR attendance doubled last year, the conference is still alive and well and focuses on Personal Health Records. David Kibbe commented that much of the focus on HIT is shifting toward open networks (like the internet) and PHRs. Consumer and patient access for HIT. The connection between consumers and the healthcare universe. A clear topic of interest is the emerging standards that will be used to promote this trend. E31 is working to provide a richer set of materials and standards to be used. David Kibbe mentioned that the CCR will probably change and grow and other XML representations will appear. Tom

Sullivan mentioned that the CCR will need the PDF in Healthcare and other tools that will make the CCR dataset come alive. Adrian Gropper mentioned that the CCR is in a good position to play a central role in this paradigm shift (better suited for the patient consumer). Rick Benoit mentioned that TEPR is probably the best venue to set the stage for this emerging standard.

Marketing Committee: John Calder inquired about future marketing meetings. Rick Benoit asked the membership to look at the FAQ and send feedback to Betsy Fanning. This is a **TO DO** for the Marketing committee in particular. Rick Benoit will send out some key objectives for 2008. Rick Benoit suggested we all understand our past accomplishments and also know the direction for 2008. Rick Benoit asked the membership to send any ideas for 2008 direction to him so the marketing committee can evaluate them.

E31 - David Kibbe mentioned that his committee is looking at laying out an agenda for CCR and PDF in Healthcare for 2008 and 2009. They are working on the CCR standard website. Version II is well underway, this will go to ballot the second half of the year. CCR profiles are a major area of discussion moving forward. CCR components include schema and rules but there are many use cases in which the full CCR is not necessary, some use cases benefit from constraints (inclusion and exclusion of data elements). For example, the retail clinic subset, contains data specific for this use case. The "M" card is also a constrained type of data instance used in the CCR. John Colang asked him to clarify what he meant by profile. David Kibbe and Steven Waldren expanded upon what was meant by a CCR "profile". Is there a profile that would become the most common? The PDF in Healthcare community would chose which profile to promote first.

Rick Benoit adjourned the meeting at approximately 12:00 pm Noon Pacific time.

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Summary and Next Steps:
High Level Milestones & Timelines Remaining
Outstanding Tasks

Betsy Fanning will circulate the IG to the committee for final approval and will hang the supplemental kit and IG Kit on the ALLM site for us to use until we publish	Betsy Fanning	Need a Jan 21, 2008 update from Betsy Fanning
Circulate mkt prez and FAQ for final review	Betsy Fanning	Done, need review and feedback
Develop preliminary objectives and goals for 2008	Rick Benoit	Done, need review and feedback
Rick Benoit will set up a marketing committee meeting to discuss goals and objectives for 2008. Need to also discuss TEPR agenda items, FAQ and mkt presentation.	Rick Benoit	January 25, 2007

