

**PDF Reference – US Committee
Draft Meeting Minutes**

**January 7-8, 2008
Microsoft Corporation
Dallas, TX**

1. Welcome and Introduction

The US Committee for the PDF Reference committee was called to order at 1:30 p.m. on January 7, 2008 by Betsy Fanning on behalf of the chair Paul Showalter and vice chair Duff Johnson. Those in attendance at the meeting included:

Mary Abbott	NPES
Nora Calvillo	Adobe Systems
Jane Cohen (phone)	DTIC
Ebony Downtin	AIIM
Cherie Ekholm	Microsoft
Betsy Fanning	AIIM
Mark Gavin (phone)	Appligent
John Iobst	Newspaper Assoc. America
Duff Johnson (phone)	Document Sciences
Dave McDowell	NPES
Dennis Newman (phone)	PFS Systems
Leonard Rosenthol	Adobe Systems
Paul Showalter (phone)	IRS
Jo Terri Wright	Bentley Systems

The agenda for the January 7-8, 2008 meeting (PDF-R 2007-010) was approved as presented. (Rosenthol/Iobst)

The draft meeting minutes for the November 13-14, 2007 meeting (PDF-R 2007-009) were approved as presented. (McDowell/Newman)

2. Review Ballot Comments

Betsy Fanning reviewed the results of the ISO DIS ballot stating that the document was approved but has one negative. In order to be able to go to publication, the negative must be resolved such that the voter is able to change the vote to an affirmative with comment. If the negative is not resolved, the document will need to go for a 2 month FDIS ballot. Betsy told the committee that Jim King provided responses and a modified draft which was forwarded to the French delegate contacts. Discussions have been taking place

between the Betsy and the French to try to resolve the comments and vote prior to the Orlando meeting since the French will not have a delegation in attendance at the meeting. An offer was made to the French for a conference call to be scheduled to discuss their comments with Jim King, acting project editor.

The committee reviewed all the comments placing priority on the non-US comments. The information presented below is for those comments where discussion took place. If the comment was a straight forward editorial comment that was accepted by all, it was not included below.

1DE The committee discussed the need to create a technical report where the technical changes would be identified. It was noted that this report could be drafted at a later time.

4FR2 The US committee disagrees with the project editor on the treatment of this comment.

11FR9 The US committee discussed the potential of having Adobe continue to provide the registry service. It is important to note that Adobe does not own the registry but just facilitates it. ISO could host the registry if they had the appropriate infrastructure to handle it. The committee also discussed the potential to make Annex E an informative annex rather than the normative annex that it is currently.

15DE Adobe has downloaded all the referenced documents and will make them available to be posted on a web page.

16DE This comment requires a registry. The committee discussed the need to require to use. The US would agree to add to the information put in to extend the designation. This issue needs to be sorted out with ISO. The US agrees to the comment with caution.

17DE The US disagrees with the editor. The comment is application specific and the standard is generic.

19US The committee discussed what was meant by meta comment and PDF comment. The '%' precedes a PDF comment. Other comments presented in ISO/DIS 32000 example are meta comments intended to provide explanation. Examples need to be fixed so that they show valid PDF comments/Tags but have enough useful information for the reader.

33DE Dates need to be included as the committee does not have control over the documents referenced and the dates show the appropriate documents to be referenced to achieve the expected results.

36DE PDF Reference 1.7 should be included in the normative references because it is noted in the document.

41-43CH The US committee disagrees with the project editor.

56GB The US agrees with the comment and recommends that the information be used as a note.

58GB The US agrees with the comment and recommends that the information be used as a note.

129CH US disagrees with the comment and requests clarification.

131CH US agrees with the comment and discussed the comment in light of Acrobat. The committee reviewed the 3 leg stool example which was cited when the draft was originally prepared which included the requirements in the text, how Acrobat creates files, and the way existing PDF files behave.

145FR12 The US recommends the statement be a normative statement and disagrees with the project editor.

162FR27 This item should have been incorporated in draft for ISO/DIS 32000 but can be added as an annex. The document is extremely Adobe centric which is why it was not included. The US committee will recommend the information be incorporated into the draft standard.

163FR28 It is noted that MD5 is less cryptographically and should not be restricted. The US disagrees with the project editor and will provide specific wording.

192DE The US committee discussed requesting removal of Document Information but that could lead to problems.

3FR10 This comment goes beyond the scope of the proposal for ISO/DIS 32000 for Part 1. The US will recommend that a digital signature committee be formed to continue discussions for digital signature for Part 2.

4FR2 There is no other reference to ISO 32000. It is up to the committee to determine if they will adopt ISO 32000 and base their work on the standard.

5FR3 – No normative references were made to other PDF versions in the standard so this should be a bibliographic entry.

11FR9 – The committee discussed the PDF tag registry that is currently maintained by Adobe. It was reminded that ISO/DIS 32000 was created to be as close to the PDF Reference 1.7 as possible and needs to stay that way. So this item should be made normative. Adobe volunteered to continue to manage the registry.

145FR12 Discussed table reference

149FR16 Discussed having all 'see' references fixed throughout the document.

129CH US requests that this comment be thoroughly discussed at the Orlando meeting.

202US US recommends this to be a note.

162FR27 The US agrees that the Signature Build dictionary information should be kept as normative as it is handled in PDF Reference 1.7. The reference to Adobe needs to be removed.

3. Wrap-up

The US committee will hold a caucus meeting on Sunday, June 20 beginning at 7 p.m. to 9 p.m. at the hotel. Committee members should have had dinner prior to the meeting. Final preparations for the Orlando meeting will be discussed during the caucus meeting.

Additional meetings are scheduled as follows:

May 5-6, 2008

July 29-30, 2008 or September 3-4, 2008

The committee expressed appreciation to Cherie Ekholm and Microsoft for hosting the successful meetings.

Betsy expressed appreciation to all the participants of the meeting for taking the time to prepare for the meeting and attending the meeting either in person or via the phone.

The January 7-8, 2008 meeting was adjourned at 1:55 p.m. on January 8, 2008.
(Rosenthal/Wright)