

**Draft Meeting Minutes  
PDF Reference**

**Conference Call Meeting  
July 15, 2008**

**1. Introduction and Welcome**

The PDF Reference committee was called to order at 11:05 a.m. by the chairman Paul Showalter. Those participating in the meeting included:

Paul Showalter, Chair  
Duff Johnson  
Cherie Ekholm  
Leonard Rosenthol  
Nora Calvillo  
Jim King  
Mark Gavin  
Dennis Newman  
Jane Cohen  
Steve Markheim  
Steve Levenson  
Jo Terri Wright  
Dave Kendall  
Ebony Downtin  
Betsy Fanning

**2. Approval of Draft Agenda, July 15, 2008**

The agenda for the July 15, 2008 meeting (PDF-R 2008-005) was approved as presented. (Newman/Cohen)

**3. Approval of Draft Meeting Minutes, June 2, 2008**

The draft meeting minutes of the June 2, 2008 meeting (PDF-REF 2008-009) were approved with the correction of the spelling of artifact in the first bullet on page 2. (Newman/King)

**4. Review of Status on ISO 32000-1**

Betsy Fanning reported that ISO 32000-1 was officially published July 2 and that ISO issued a press release that has been receiving visibility. AIIM plans to issue a press release on the document as well.

AIIM was requested to post the press release to the PDF wiki and to send it to the listserv.

**5. Review of Application Notes Call**

Leonard Rosenthol reported that a conference call was held on to begin discussions on the content of the application notes for part 1 of ISO 32000. Leonard lead the meeting on behalf of Jim King and volunteered to begin to draft the Application Notes for ISO 32000-1 to ensure that all the application notes had a consistent structure. The committee was reminded that application notes are a US document and do not necessarily need to be discussed at international meetings even though we do discuss and provide the document for comment as a courtesy to the other international members.

## **6. Discussion of ISO 32000-2 Features**

The committee reviewed the submission on the wiki. It was noted that some of the detail regarding the requests was still missing and needs to be added to the site. The project editor stressed the need for detail and actually more precise direction for the standard by including text as it should appear in the standard. The PDF/UA committee provided the necessary detail for their submissions. The committee discussed how they were able to get the detail included in their submissions.

The committee spent the remainder of the meeting reviewing the submissions and assigning responsibility for getting the detail added to the request. The following and what is reflect on the PDF wiki at <http://pdf.editme.com> will provide a record of the responsibilities and discussions/decisions taken.

- Incorporating the 3D algorithm and Improved measurement, 3D focus on CAD will be reviewed and edited by Leonard Rosenthol
- Non-scaling lines and patterns – Post Beijing meeting item
- GIS Features – this item is addressed in an Adobe extension
- Extensions to portable collections – Adobe will review and edit
- Hyperlinks on objects – Jo Terri Wright will review and edit
- Use of Native Unicode – Cherie Ekholm will review and edit
- Root-level dictionary – Rather than try to address all the resources, the committee agreed to change the title to say 'some'. This recommendation will be postponed until after Beijing so that it may make use of the work from TC130. Mark Gavin will add the result of some work that Appligent has done in this area.
- Clarification of Resource Inheritance – Post Beijing meeting item
- Associate Annotations – Olaf - An email was sent to Olaf to have him submit the recommendation through his national body.
- Audit Trails – Post Beijing meeting item
- Page Range metadata – This is a TC 130 item. An email was sent to Dave McDowell to request more detail.
- PDF/UA submissions are all in order and provide the necessary detail.
- Enabled N-Colorant ICC – The committee discussed how the ICC could interface with the committee for their recommendations. Leonard sent an email to Craig Revie to request more details and recommended text. It was discussed that ICC could participate through the US committee or they could become a liaison member or simply attend the meeting.
- Output intent enhancement – This is a TC130 item. An email was sent to Dave McDowell to request the additional detail and recommended text.

- The committee skipped over the items recommended by Callas as they will be submitted by the German delegation.
- Support for DeviceLink Profiles – This is a TC130 item. An email was sent to Dave McDowell to request the additional detail and recommended text.
- Remove or improve cross reference – Post Beijing meeting item.
- Move to an XML coded file – Post Beijing meeting item
- Multiple levels of data – Post Beijing meeting item
- Support for Newspaper XML – An email was sent to John lobst to request him to review and edit.
- How to Guide – This item while valuable should be addressed in the Application Notes.

The committee discussed how the PDF/A Competence Center which is international in nature could contribute to the committee. ISO has requirements for organizations which want to liaison to a committee. Betsy will send the requirements to Olaf and the others to let them review. It is important to note that liaisons do not get a vote but they do have the opportunity to make comments.

Adobe will add items to the wiki which they would like to have added to the standard.

The committee was reminded that items to be submitted for consideration in part 2 should be as detailed as possible and should be in the format of text from ISO 32000-1 edited with the recommended change. All proposed edits should be on the wiki and completed by August 1, 2008.

The committee recommended that the Secretariat send an email to the other member countries requesting they prepare their submissions as the US is doing by editing the standard's text and possibly sending their items to the Secretariat for consideration prior to arriving in Beijing. This will make the discussions during the meeting more successful.

## **7. Wrap-up**

The next conference call meeting will be held on August 25, 2008 at 11 a.m. for 2 hours with the focus of the meeting being status reports on the proposals for ISO 32000-2.

The committee will hold a conference call on September 29, 2008 at 11 a.m. for 2 hours with the focus of preparing for the Beijing meeting.

AIIM staff was requested to resend the email address to which requests for letters of invitation to the ISO meeting in Beijing should be sent.

## **8. Adjournment**

The July 15, 2008 meeting was adjourned at 12:45 p.m. (King/Wright)